

PRIVACY INFORMATION

Please read the Information carefully to understand how we handle your personal data and to know your privacy rights.

As a data controller, **Lavylites Ltd.** respects the privacy of all individuals who transfer their personal data to it and is committed to their protection. **Under Article 13** of the European Union General Data Protection Regulation (Decree 679/2016, hereafter referred to as "GDPR"), it provides the following information:

Data Controller's data:	
Company name:	Lavylites Ltd.
Registered office:	Suite 1610B 16/F, Tower 3, 33 Canton Road, Tsim ShaTsui, Hong Kong, China
Website:	www.lavylites.com
E-mail:	lavylites.office@lavylites.com
Data Protection Officer:	The data controller is not obliged to appoint a Data Protection Officer pursuant to Article 37 of the GDPR.
Privacy claims:	If you have any questions or concerns about data controlling, you can send your request electronically to: lavylites.office@lavylites.com. We will send you a response without delay, in a maximum of 30 days, to the address as requested by you.
Data processing:	A Data Processor is not used.
Foreign data transfer:	No forwarding abroad.

1. **Data Controlling Objectives**

The Data Controller performs data management for the following purposes in accordance with the law:

- a) In connection with the provision of a product through a webshop, the data of the recipients of the service are handled in order to fulfil a legal obligation and to maintain a customer relationship;
- b) marketing activities for potential customers;
- c) handling data of employees and applicants;
- d) managing partner contact details;
- e) fulfilment of customer orders;

2. **Legal grounds for using your personal information**

The use of your personal data is based on the following legal bases:

- a) issuing an invoice complying with accounting laws: legal basis: Article 6 (1) (c) of GDPR
- b) contact: legal basis: GDPR Article 6 (1) (f). For the data of the partners and their employees, the legal basis for the handling of data is the balance of interest. The data controller's legitimate interest: business continuity.
- c) management of employee data: GDPR Article 6 (1) (b), (c).
- d) marketing activity: legal basis: GDPR Article 6 (1) (a).

There is also a Facebook page for marketing, but no independent database is created and profiling is not done.

- e) Legal basis for online registration: GDPR Article 6 (1) (a)
- f) Legal basis of operating security camera(s): GDPR Article 6 (1) (f). The legitimate interests of the data controller: property protection; in the case of employees, the legitimate interest of the employer specified in the Labour Code.

Balance of interest tests mentioned in Articles (b) and (g) can be viewed by sending a request to the office@lavylites.com e-mail address.

3. **Duration of data management**

Bills are kept for at least eight years due to a legal obligation. The retention period for the documents on which the invoices are based is eight years.

The retention period for the documents on which employment is based is 50 years.

The retention period for the data entered for contact is up to one year following active contact.

Retention of data related to the performance of a contract: five years.

4. **Relevant rights**

In connection with his/her personal data, the person concerned has rights specified by law.

Relevant Rights:

- a) right of access (access to data, the fact that data is being managed);
- b) where a data is outdated or incorrect, its correction;
- c) deletion (only for consent-based data handling);
- d) limiting the management of data;
- e) prohibiting the use of personal data for direct marketing purposes;
- f) transferring or prohibiting the transfer of personal data to a third party service provider;
- g) requesting copies of any personal data handled by the data controller; or

h) protesting against the use of personal data.

4 Judicial remedy notice

In Hungary, the data protection supervisory authority is called National Data Protection and Information Authority (address: 22/C Szilágyi Erzsébet Alley, Budapest, H-1125) ugyfelszolgalat@naih.hu.

Judicial channel: The treatment of data protection cases falls within the jurisdiction of the court. The case may be initiated before the tribunal of the domicile or place of residence of the person concerned, according to his/her choice.

